附件

建邺区企业专家工作室申报书

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **引进专家姓名** |  | **联系**  **电话** |  | **手机** |  |
| **专家从事研发项目名称** |  | | **研发项目所属**  **产业领域** |  | |
| **申报企业名称** |  | | | | |
| **企业申报联系人** |  | **联系**  **电话** |  | **手机** |  |
| **申报归口园区** |  | | | | |
| **专家聘用期限** | 年 月 至 年 月 | | | | |
| **项目研发周期** | 年 月 至 年 月 | | | | |

建邺区人力资源和社会保障局制

2022年 7月

一、引进专家情况

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1.1 专家基本信息** | | | | | | | | | | | | | | | | | | | | | | | |
| **姓名** | | |  | | | **性别** | | |  | | | | | **出生**  **日期** | | | |  | | | | **（免冠电子照片）** | |
| **国籍** | | |  | | | | | | **身份证号**  **或护照号** | | | | | | |  | | | | | |
| **现居住地** | | |  | | | | | | **联系电话** | | | | | | |  | | | | | |
| **手机** | | |  | | | | | | **电子邮箱** | | | | |  | | | | **是否有留学经历** | | | | □ 是 □否 | |
| **最高学历/学位** | | |  | | | | | | **所学专业** | | | | |  | | | | **毕业院校** | | | |  | |
| **引进前**  **工作单位** | | |  | | | | | | | | | | | **引进前**  **工作地点** | | | | |  | | | | |
| **引进前**  **最高职务** | | |  | | | | | | | | | | | **引进前最高技术职称** | | | | |  | | | | |
| **引进后的聘用期限** | | |  | | | | | | | | | | | **引进后担任的职务** | | | | |  | | | | |
| **引进后的**  **年薪**  **（万元）** | | |  | | | **是否已办完正式聘用手续** | | | | | | □ 是 □否 | | | | | | **符合《南京市人才安居办法适用对象（目录）》何种人才类别** | | | |  | |
| **入选市级以上人才计划情况** | | | **国家级** | | | | |  | | | | | | | | | | | | | | | |
| **省级** | | | | |  | | | | | | | | | | | | | | | |
| **市级** | | | | |  | | | | | | | | | | | | | | | |
| **1.2 教育经历（从最高学历写起）** | | | | | | | | | | | | | | | | | | | | | | | |
| **序号** | | **开始学习时间** | | | **结束学习时间** | | | | | | **学校** | | | | | | | **专业** | | | | **学历或学位** | |
| 1 | |  | | |  | | | | | |  | | | | | | |  | | | |  | |
| 2 | |  | | |  | | | | | |  | | | | | | |  | | | |  | |
| **1.3 工作经历（从近期专职工作经历写起）** | | | | | | | | | | | | | | | | | | | | | | | |
| **序号** | | **开始工作时间** | | | **结束工作时间** | | | | | | **单位** | | | | | | | **职务** | | | | **工作地点** | |
| 1 | |  | | |  | | | | | |  | | | | | | |  | | | |  | |
| 2 | |  | | |  | | | | | |  | | | | | | |  | | | |  | |
| **1.4 专家资历及专长描述（1000字内）** | | | | | | | | | | | | | | | | | | | | | | | |
| （包括个人研究方向和专业背景、工作资历/经历、学术地位、行业影响力、主要研发项目及创新成果、产业化经验、奖励及荣誉获得、团队领导力与组织协调力等） | | | | | | | | | | | | | | | | | | | | | | | |
| **1.5 专家主持（参与）过的主要项目情况（按项目级别从高至低填写）** | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 项目名称 | | | | | | 项目性质  及来源 | | | | | 项目经费  （万元） | | | 起止  年度 | | | | | 参与  人数 | 专家的具体职位和任务 | | |
| 1 |  | | | | | |  | | | | |  | | |  | | | | |  |  | | |
| 2 |  | | | | | |  | | | | |  | | |  | | | | |  |  | | |
| **1.6 专家科研获奖情况（按获奖级别从高至低填写）** | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 获奖项目名称 | | | | | | 奖励名称 | | | | | 奖励等级 | | | 授奖单位及国别 | | | | | 奖励  年度 | 专家在奖项中排序 | | |
| 1 |  | | | | | |  | | | | |  | | |  | | | | |  |  | | |
| 2 |  | | | | | |  | | | | |  | | |  | | | | |  |  | | |
| **1.7 专家自主知识产权授权情况（按专利的重要性从高至低填写，优先填写授权发明专利）** | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 知识产权类型 | | | 知识产权名称 | 授权国家 | | | 授权号 | | 授权时间 | | | 发明（创作）人 | | | | 被许可使用权人 | | | 权利人 | 被许可时间 | | |
| 1 |  | | |  |  | | |  | |  | | |  | | | |  | | |  |  | | |
| 2 |  | | |  |  | | |  | |  | | |  | | | |  | | |  |  | | |
| **1.8 专家新产品、新技术、新工艺研发情况及产业化情况** | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 新产品（技术、工艺）名称 | | | | 类型 | | | | | 是否经有关部门认证 | | | | | | | | 技术水平 | | 产业化程度 | | | 销售额  （万元） |
| 1 |  | | | |  | | | | |  | | | | | | | |  | |  | | |  |
| 2 |  | | | |  | | | | |  | | | | | | | |  | |  | | |  |
| **1.9 专家论著发表情况（10项内，按重要性从高至低填写，1000字内）** | | | | | | | | | | | | | | | | | | | | | | | |
| （填写内容包括论著名称、发表载体、发表时间、作者姓名（作者排位）、影响因子等）） | | | | | | | | | | | | | | | | | | | | | | | |
| **1.10 专家其他代表性成果（300字内）** | | | | | | | | | | | | | | | | | | | | | | | |
| （包括标准制定、国家重点实验室建设、在国际学术会议做重要报告等） | | | | | | | | | | | | | | | | | | | | | | | |

二、企业情况

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2.1 企业基本信息** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **企业名称** | | | | | |  | | | | | | | | | | | | **产业领域** | | | | | | | | | | |  | | | | | | |
| **注册时间** | | | | | |  | | | | | | | | | | | | **注册地址** | | | | | | | | | | |  | | | | | | |
| **统一社会信用**  **代码** | | | | | |  | | | | | | | | | | | | **社保代码** | | | | | | | | | | |  | | | | | | |
| **企业性质** | | | | | |  | | | | | | | | | | | | **通信地址** | | | | | | | | | | |  | | | | | | |
| **企业资质** | | | **是否高新技术企业** | | | | | | | | | | | | | | | | | | | □ 是 □否 | | | | | | | | | | | | | |
| **是否省级以上创新型企业（农业科技型企业、软件企业、动漫企业）** | | | | | | | | | | | | | | | | | | | □ 是 □否 | | | | | | | | | | | | | |
| **是否有院士工作站** | | | | | | | | | | | | | | | | | | | □ 是 □否 | | | | | | | | | | | | | |
| **是否有博士后科研工作站或省博士后创新实践基地** | | | | | | | | | | | | | | | | | | | □ 是 □否 | | | | | | | | | | | | | |
| **是否有省研究生工作站** | | | | | | | | | | | | | | | | | | | □ 是 □否 | | | | | | | | | | | | | |
| **是否省级以上技术中心** | | | | | | | | | | | | | | | | | | | □ 是 □否 | | | | | | | | | | | | | |
| **是否省级以上工程中心** | | | | | | | | | | | | | | | | | | | □ 是 □否 | | | | | | | | | | | | | |
| **是否省级以上工程技术研究中心** | | | | | | | | | | | | | | | | | | | □ 是 □否 | | | | | | | | | | | | | |
| **是否获得过省以上有关部门、市、县（市、区）、园区引才计划资助30万元以上** | | | | | | | | | | | | | | | | | | | □ 是 □否 | | | | | | | | | | | | | |
| **是否备案型新型研发机构** | | | | | | | | | | | | | | | | | | | □ 是 □否 | | | | | | | | | | | | | |
| **股权结构** | **股东名称（前3位）** | | | | | | | | | | | | | | | | | | | | | **股东性质** | | | | | | | | **股权比例（%）** | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |  | | | | | | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |  | | | | | | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |  | | | | | | | |  | | | | | |
| **2.2 企业人员情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **企业人数** | |  | | | | | **博士** | | | | | | **人** | | | | | | **硕士** | | | | | | | **人** | | | | | | **本科** | | | **人** |
| **高级职称** | | | | | **人** | | | | | | | | | | **中级职称** | | | | | | | | | **人** | | | | | | | | | | | |
|  | | | | | **姓名** | | | | | | | **职务** | | | | | **联系电话** | | | | | | | | | | **手机** | | | | | | | **电子邮箱** | |
| **企业法定**  **代表人** | | | | |  | | | | | | |  | | | | |  | | | | | | | | | |  | | | | | | |  | |
| **2.3 企业经营状况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **注册资金** | | | | | | | |  | | | | | | | | | | | | **总资产** | | | | | | | | | | | |  | | | |
| **上年度销售收入** | | | | | | | |  | | | | | | | | | | | | **上年度利税** | | | | | | | | | | | |  | | | |
| **上年度研究开发费** | | | | | | | |  | | | | | | | | | | | | **上年度研究开发费用占销售收入比例** | | | | | | | | | | | |  | | | |
| **近三年每年销售收入增幅** | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | |
| **2.4 企业科研实力** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **企业主要研发方向和特色（500字内）** | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **近年来承担市级以上创新项目情况** | | | | | | | | | | **项目名称** | | | | | | **项目编号** | | | | | | | | | **立项批准部门** | | | | | | | | **资助额度** | | |
|  | | | | | |  | | | | | | | | |  | | | | | | | |  | | |
| **2.5 企业为专家的经费配套情况** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **配套人才经费** | | | | | 万元 | | | | | | | | | | | | | | | | **配套项目经费** | | | | | | | 万元 | | | | | | | | |
| **合计** | | | | | 万元 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **配套经费年度执行计划** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **年 度** | | | |  | | | | | **人才经费** | | | | | 万元 | | | | | | | | | **项目经费** | | | | | | | | 万元 | | | | | |
| **年 度** | | | |  | | | | | **人才经费** | | | | | 万元 | | | | | | | | | **项目经费** | | | | | | | | 万元 | | | | | |
| **年 度** | | | |  | | | | | **人才经费** | | | | | 万元 | | | | | | | | | **项目经费** | | | | | | | | 万元 | | | | | |
| **2.6 企业为专家提供设备、人员、场地、成果激励、管理体制创新等支持政策和保障措施情况（1000字内）** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

三、专家开展项目情况

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **研发项目名称：** | | | | | | | **项目研发周期：** 年 月至 年 月 | | | | | | |
| **3.1 项目概述** | | | | | | | | | | | | | |
| **3.1.1 研发项目概述（3000字内）**（包括项目的国内外产业和技术发展现状和趋势，项目研究开发的主要内容、涉及的关键技术及技术指标，主要突破的产业核心技术和创新点，以及技术实现方案和路线描述等） | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **3.1.2 专家在项目领域的研发基础（1000字内）**（包括专家在项目领域的技术积累，产业化经验以及与项目相关的创新成果） | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **3.1.3 企业在研发项目的初步进展（1000字内）**（包括企业申报前，对研发项目的启动情况、各项投入、取得的初步工作进展） | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **3.2 项目产业化** | | | | | | | | | | | | | |
| **3.2.1 目标市场（1000字内）**（介绍国内外市场容量,结合产品优势,确定本产品的目标顾客和市场竞争力,可能的市场地位和市场份额） | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **3.2.2 产品开发、生产和营销策略及获利方式（1000字内）**（描述产品开发、生产、销售的策略,分析和制定产品的最佳获利方式） | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **3.2.3 产业化实施计划** | | | | | | | | | | | | | |
| （1）项目实施　年内，可开发出样品（样机）  （2）项目实施　年内，可实现小批量生产  （3）项目实施　年内，可实现大批量销售  相关情况，请具体说明（1000字内） | | | | | | | | | | | | | |
| **3.3 结题目标（1000字内）**（项目提请结题验收时，需实现的主要产品及技术指标，结题验收应在企业专家工作室挂牌后三年内提请） | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **主要产品销售收入** | | | | 万元 | | | | | | | | | |
| **成果及知识产权情况** | | | | | | | | | | | | | |
| 发明专利 | | | | 申请 | | |  | | | | | | |
| 授权 | | |  | | | | | | |
| 实用新型专利 | | | | 申请 | | |  | | | | | | |
| 授权 | | |  | | | | | | |
| 国际专利（PCT） | | | | 申请 | | |  | | | | | | |
| 授权 | | |  | | | | | | |
| 技术标准 | | | | 国际标准 | | |  | | | | | | |
| 国家标准 | | |  | | | | | | |
| 行业标准 | | |  | | | | | | |
| 企业标准 | | |  | | | | | | |
| 新产品 | | | | | | |  | | | | | | |
| 新材料 | | | | | | |  | | | | | | |
| 新装备 | | | | | | |  | | | | | | |
| 计算机软件 | | | | | | |  | | | | | | |
| 新工艺（或新方法、新模式） | | | | | | |  | | | | | | |
| 论著 | | | | 发表总量 | | |  | | | | | | |
| 国际知名核心论文 | | |  | | | | | | |
| 人才培养 | | | | | | | 博士（  名）；硕士（  名）；科研骨干（  名）； | | | | | | |
| 其他 | | | | | | |  | | | | | | |
| **3.4 财务与经济社会效益** | | | | | | | | | | | | | |
| **3.4.1 项目投资计划** | | | | | | | | | | | | | |
| **年度** | | | | | **投资额度** | | **资金来源** | | | | **资金主要用途** | | |
|  | | | | |  | |  | | | |  | | |
|  | | | | |  | |  | | | |  | | |
| **测算依据（500字之内）** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **3.4.2 项目融资计划** | | | | | | | | | | | | | |
| **项目融资计划** | | | | | | | | | | | | | |
| **年度** | **融资用途** | | **企业自筹（万元）** | | | | **银行贷款（万元）** | | **风险投资（万元）** | | | | **其他** |
|  |  | |  | | | |  | |  | | | |  |
|  |  | |  | | | |  | |  | | | |  |
| **测算依据（500字之内）** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **3.4.3 经济效益预测** | | | | | | | | | | | | | |
| **项目实施后各年度的经济效益预测** | | | | | | | | | | | | | |
| **年度** | | **销售数量（台/套）** | | | | **年销售收入** | | **总成本** | | | | **毛利率** | |
|  | |  | | | |  | |  | | | |  | |
|  | |  | | | |  | |  | | | |  | |
| **预测分析（500字之内）** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **3.4.4 社会效益预测**（项目研发和产品产业化,带来的产业提升、劳动就业、人才培养等社会效益） | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **3.5 项目进度安排** | | | | | | | | | | | | | |
| **年度** | | | | **项目进度和实施内容** | | | | | | **阶段考核指标** | | | |
|  | | | |  | | | | | |  | | | |
|  | | | |  | | | | | |  | | | |

四、推荐意见

|  |  |  |
| --- | --- | --- |
| **4.1 申报企业承诺：**  本单位信用状况良好，申报的所有材料均按要求据实提供，资助资金获批后将按规定使用。如违背以上承诺，愿意承担相关责任。 | | |
| 负责人（签字）： | 职务： | 单位公章：  年 月 日 |
| **4.2 园区推荐意见：** | | |
| 负责人（签字）： | 职务： | 单位公章：  年 月 日 |

五、附件证明材料清单（原件备查）

1. 专家的身份证或护照信息页扫描件；

2. 专家的学位/学历证书、专业技术资格证书扫描件；

3. 专家与企业的劳动合同扫描件；

4. 专家引进前工作单位的离职证明（写明当时职务）；

5. 专家的社保缴费清单；

6. 专家个人所得税税单、工资单及银行流水；

7. 专家符合《南京市人才安居办法适用对象（目录）》中D类及以上人才或相当于上述类别人才的证明材料；

8. 专家入选市级以上人才计划的证书扫描件；

9. 专家主持项目、科研获奖、知识产权授权、新产品（工艺、技术）及产业化成果、论著等证明材料；

10. 企业营业执照扫描件；

11. 企业资质证明材料（与前表填写内容一致）；

12. 企业2021年经会计事务所审计的财务报表扫描件；

13. 企业股权结构证明材料；

14. 企业承担市级以上创新项目证明材料；

15. 其它。